



CORPORATE/PERSONAL ACCOUNT APPLICATION

PLEASE PRINT OR TYPE CLEARLY.

Company or
Client Name: _____

Billing Address: _____

City: _____ State: _____ Zipcode: _____

Type of
Business:

Corp: _____ Partnership: _____ LLC: _____ Proprietorship: _____

Business
Phone: _____

Cell Phone: _____

Business
Fax: _____

Alt. Number: _____

Email:

(required) _____

Primary Contact Person: _____

Dept. _____

Phone _____

Email: _____

Other Address
(if different from
Billing Address): _____

City: _____

State: _____

Zip Code: _____

CREDIT CARD
INFORMATION:

Type:

() VISA () MASTERCARD () AMEX () DISCOVER () DINER'S CLUB

CARD# _____

Exp.
Date _____

3/4 digit
code: _____

Cardholder
Signature: _____

Cardholder Name: _____

(Please Print)

Date: _____

Cardholder Phone: _____

NOTE: Credit Card information is required to guarantee payment for accounts.

Phone: (800) 743-3500
Fax: (800) 810-3284

A1 Limousine Service, LLC

2350 East Devon
Des Plaines, Illinois 60018



CREDIT REFERENCES :(FOR CORPORATE ACCOUNTS ONLY)

Federal ID #: _____

Bank Reference: _____ Account #: _____
Other Trade Reference: _____

City: _____ State: _____ Zip Code: _____

Phone #: _____

BILLING METHOD: (Please initial one option below)

“SIGNATURE ON FILE” SERVICE: _____ **OPEN:** _____
(Credit Card charged in office at completion of each trip)

A/R BILLING _____

(CORPORATIONS ONLY)

_____ weekly billing

_____ 15 day billing _____ 30 day billing

PLEASE NOTE: ALL INVOICES ARE DUE UPON RECEIPT. BY SIGNING AND SUBMITTING THIS APPLICATION, YOU ARE AUTHORIZING A1 LIMOUSINE SERVICE, LLC TO CHARGE THE CREDIT CARD ON FILE FOR SERVICES RENDERED: (A) AT THE COMPLETION OF EACH TRIP FOR “SIGNATURE ON FILE” SERVICE; OR (B) FOR CORPORATE A/R, AT THE EXPIRATION OF 5 BUSINESS DAYS AFTER THE LAST DAY OF THE SELECTED BILLING CYCLE FOR ANY UNPAID BALANCE AND FEES, WITH NO FURTHER SIGNATURES REQUIRED FOR SUCH CHARGE TO THE CREDIT CARD LISTED HEREIN.



ONLINE APPLICATION

PLEASE PRINT OR TYPE CLEARLY.

Requested Username and Password (Not Case Sensitive)

USER NAME : _____ (10 characters max.)

PASSWORD: : _____ (10 characters max.)

Client Name:
(or Company)

Home Address:
(or Business
Address)

City: _____ **State:** _____ **Zipcode:** _____

Email Address (Required):

Home Phone: _____ **Cell Phone:** _____ **Fax Number:** _____
Business Phone: _____ **Alt. Phone:** _____
Business Fax: _____ **Alt. Number:** _____
Email:
(required) _____

Primary Contact Person: _____ **Dept.** _____
Phone _____ **Email:** _____

Billing Address:
(if different than
above)

City: _____ **State:** _____ **Zip Code:** _____

**Business
Phone:**
**Alt.
Phone**

**Fax
Number:**

Phone: (800) 743-3500
Fax: (800) 810-3284

A1 Limousine Service, LLC

2350 East Devon
Des Plaines, Illinois 60018



Terms & Policies

1. A photo copy of driver's license of primary contact/account holder and credit card to be used on file is required for all accounts.
2. All Online Reservations must be made at least 12 hours prior to the scheduled pick up time. Otherwise, you may call 1-800-810-0208 to place your reservation.
3. All cancellations require 3 hours notice prior to scheduled pick up, otherwise the trip fare will be charged in full.
4. A "No Show" fee equal to the trip fare will be charged for any passenger who fails to show up at the designated location. Please call 1-800-810-0208 if you cannot locate your A1 Sedan or Limousine to avoid being charged the "No Show" fee.
5. Standard Gratuity charge of 20% of trip fare will be applied for all trips.
6. Trip fares do not include airport taxes, applicable tolls, and fuel surcharge ("convenience fee") if applicable.
7. A Holiday surcharge will apply to all fares for the following holidays: New Year's Eve, New Year's Day, Christmas Eve, Christmas Day, 4th of July, Memorial Day, Labor Day, and Thanksgiving Day.
8. Early AM pickup charge of \$20.00 shall apply to all pick ups after 12:00 am and before 5:00 a.m.
9. There is no charge for the first 15 minutes of waiting time. Waiting time exceeding 15 minutes shall be billed at \$55/hour for sedans and \$80/hour for limousines.
10. Corporate A/R account billing: Any unpaid balance due after 5 business days of the last day of the billing cycle shall be charged to the credit card on file.
11. Signature On File Accounts: The credit card on file will be charged upon the completion of each scheduled trip, or multiple trips in a single day. This eliminates the extra task of presenting your credit card to the chauffeur on each trip. Customers are required to update credit card records prior to the expiration of any card on file.
12. A1 Limousine Service, LLC reserves the right to refuse service or make a reservation for any passenger who fails to supply a valid credit card for payment. In such cases, cash only will be acceptable.
13. A1 Limousine Service, LLC reserves the right to provide a replacement sedan or limousine of comparable quality in the event the specific vehicle requested is unavailable for reasons beyond control.
14. A1 Limousine Service, LLC reserves the right to deny an account set up to any person, company, and or entity for any reason within its sole discretion.
15. All rates are subject to change without notice.



CLIENT ACKNOWLEDGEMENT AND AGREEMENT

I, the undersigned, on behalf of the afore-listed Company and/or myself, acknowledge and agree to all of the Agreement terms and policies of A1 Limousine Service, LLC, and further authorize A1 Limousine Service, LLC to charge the credit card listed herein for limousine services rendered as well as any cancellation, no show, overtime fees, waiting time fees, Holiday surcharges, and other applicable costs and fee as described herein and do not require any further signatures for such credit card payment. If applying for a corporate A/R account, I agree and authorize A1 Limousine Service, LLC to run a credit check on our company and to contact our credit references listed herein to assess the Company's credit worthiness. I further authorize and agree that interest fee of 2.5% per month and collection fees may be charged to our account on any overdue amounts. In the event that our Company default's on any payment, I authorize A1 Limousine Service, LLC to charge the credit card listed herein for the entire balance due, including interest and collection costs.

Customer's Name (Print): _____

Customer Signature: _____ Date: _____

Company Name (Print): _____

Signature: _____ Date: _____
Name and Title of
Authorized Representative
(Print) _____

PLEASE REMEMBER: A COPY OF THE ACCOUNT HOLDER'S DRIVER'S LICENSE AND CREDIT CARD FOR THE FILE IS REQUIRED.

PLEASE FAX A SIGNED AND COMPLETED COPY OF THIS APPLICATION, ALONG WITH A COPY OF DRIVER'S LICENSE AND CREDIT CARD TO 1-800-810-0208 FAX.

**THANK YOU CHOOSING A1 LIMOUSINE SERVICE!!
WE LOOK FORWARD TO SERVING YOU!!**